

**ARCADIA TOWNSHIP PLANNING COMMISSION**  
**REGULAR MEETING MINUTES**  
**April 16, 2024**  
**7:30P.M.**

A regular meeting of the Arcadia Township Planning Commission was held on Tuesday, April 16, 2024 at 7:30 p.m. at the Arcadia Township Hall, 4900 Spencer Street, Lum, Michigan.

Chairwoman Poniatowski called the meeting to order at: 7:35 p.m.

ROLL CALL: Members Present: Arnold, Pugh, Edward, Woloszyk and Poniatowski.

Absent: McClelland and Silva

OTHERS PRESENT: Julie Dockham, Recording Secretary, township residents Karolyn Ullman, Robert Rosenow and Michael Murphy.

MOVED BY Arnold, SECONDED BY Pugh to approve the agenda as presented. MOTION CARRIED.

MOVED BY Arnold, SECONDED BY Woloszyk to ACCEPT the minutes of the March 19, 2024, Regular Meeting. MOTION CARRIED.

Public Time opened at 7:36p.m.

No comments made.

Public Time closed at 7:37p.m.

UNFINISHED BUSINESS: Short Term Rental Ordinance Information

Chairwoman Poniatowski presented Frankenmuth, Marathon, and Oregon townships current short term rental ordinances as examples to facilitate dialogue and to create a feasible short term rental ordinance for Arcadia township.

Members agreed that more time is needed to review the ordinances presented but did suggest a few items to possibly add to the newly created ordinance:

- Add Special Land Use to verbiage of ordinance
- Stipulate fire codes with egress and access to the property, must comply with driveway ordinance
- Have the fire chief review driveway and dwelling for safety/fire code

MOTION BY Pugh, SECONDED BY Arnold to work with the Marathon Township ordinance example and add to it. Arnold supported.

Arnold asked if the Construction Code Authority has any safety codes for fire exits, smoke alarms, fire extinguishers or is this done by the fire department. Chairwoman Poniatowski will inquire and gather information regarding the fire and safety codes.

NEW BUSINESS:

Welcome new board representative Chris Edward to the Planning Commission.

REPORTS:

TOWNSHIP BOARD: Pugh gave updates from the recent board meeting.

ZONING BOARD OF APPEALS: No meetings to report.

The next Regular meeting will be on Tuesday, May 21, 2024 at 7:30 p.m.

MOTION BY Arnold, SECONDED BY Pugh to adjourn meeting at 8:37 pm. MOTION CARRIED.

Submitted by:

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Julie Dockham  
Recording Secretary

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Rich McClelland  
Secretary